

## SECTION CO-CHAIR & NOMINATING COMMITTEE MEMBERS ROLE

- Section Co-Chair (this person will transition to Section Chair the following year)
- Nominating Committee Members (2 members will be elected)

### Position Descriptions

#### **Section Co- Chair Transitions to Section Chair:**

The appropriate candidate for Section Co-Chair should have prior experience on the section and must show strong leadership qualities. Additionally, he/she must be willing to make a significant time contribution to be an effective leader for the Section. The Section Co- Chair is a two year term. In the year that a Co-Chair is elected he/she will serve as Co-Chair for the first year and transition to Chair in the second year. An election for the next Co-Chair will occur at the end of the Co-Chairs first year term. In the first year as Co-Chair, this individual is responsible for working jointly with the Section Chair, this will help ensure continuity within the Section and will assist in bringing the Co-Chair up to speed. In year two as Chair of the section, this individual is responsible for coordinating all section activities including the section meeting at the conference. This individual is also responsible for selecting a section representative for the Planning Committee, Program Committee under the assembly in which the section resides. The Section Chair will also be asked to provide expert assistance and guidance to the ATS leadership and ATS staff. The Section Chair will also meet regularly via telephone conference calls with the Section's Executive Committee, comprised of the Section Chair, Section Co-Chair, Planning Committee Rep, Program Committee Rep, Section Web Director, and Section Nominating Committee Chair.

#### **Nominating Committee Members (2):**

Please note that the Chair of the Nominating Committee is appointed by the Section Chair annually. The 2 remaining members of the Nominating Committee are elected by the Section members. It is essential that all members of the Nominating Committee have prior Section experience and possess the ability to match the leadership needs of the section with potential candidates. There must be 2 candidates elected for this position.